 **PSSC Minutes**

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| **Chair:** Elections to take place | **Meeting Room:** HMS |
| **Date:** Monday October 7, 2019 | **Meeting Time**: 6:30-8:15 |

**Present** (**✓**) **Regrets (R)**

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| **✓** | Theresa Ketchum Boudreau (principal) | **✓** | Candace Muir | **✓** | Tracey Marshall |
| **✓** | Krista Webb | **✓** | Janice Linden (teacher rep) | **✓** | Pam Wallace(recorder) |
| **R** | Sherri Raven | **✓** | Sue Delong | **R** | Ellie Gunter |
| **R** | Jackie Parks | **✓** | April Sullivan | **R** | Theresa Phillips |
| **R** | Shelly Tupper | **R** | Jasmine Belding | **R** | Dorothy Price |
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**Agenda Items**

| **Discussion / Action** | | **Owner** |
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| 1.0 | Call to Order  Approval of Agenda  Welcome and Introductions and completion of Contact sheet | Theresa Ketchum-Boudreau |
| 2.0 | Election of Chair: Candace Muir  Election of Co-chair: April Sullivan  Re-Election of Recorder: Pamela Wallace | PSSC members |
| 3.0 | **Review of PSSC duties with PowerPoint from DEC meeting held in September**   * Reviewed duties of PSSC, What can be discussed and what should not be part of meetings, how funds can be used and PSSC member responsibilities. Refer to HMS website:   <http://web1.nbed.nb.ca/sites/ASD-S/1921/PSSC/Pages/default.aspx>  handbook: <http://web1.nbed.nb.ca/sites/ASD-E/PSSC/Docsuments/PSSC-Manual.pdf>  **Overview of general format of meetings and events sponsored by HMS PSSC including:**   * February Math Month: PSSC hosts different professionals to come to school and talk about how Math is used in the work force * Welcome to Hampton Middle School initiative in May * Consider sponsorship of guest speaker * District now paying for school messenger system. Can consider other options for budget- funding. * New Sign in place for school with PSSC fund contribution from 2018-2019 * Grade 6 Survival Guide * Consider creation of new agenda template that follows minutes template. | Theresa Ketchum-Boudreau and PSSC members  Pam W to send to Candace Muir |
| 4.0 | **Principal’s Report**  **Demographics:** not reported today  **Academics:**   * Classes underway with wildcat training. Grade 6 “graduation” to Wildcats scheduled this week. * Wildcat 30 initiated- 4 week cycle of intervention and enrichment with flexible grouping for intervention. Students identify preferred enrichment sessions but can be pulled into targeted academic intervention groups. Students working on peace poster for Lion’s Club. * Teachers working on benchmarking for data collection (English, French, Math) * Parent Teacher: November 22(pm) * New report cards November 18 * PLC (professional learning communities) develop plans that support the SIP, DIP, PIP   **Sports/Clubs:**   * Girls and Boys V and JV soccer * Cross Country (finished) and Badminton tryouts beginning * Art Club, Peer Helpers and many more   **Wellness/Social/Community:**  Many activities in school including: Meet the teaching team, house teams, wellness week (Announcements, Bulletin Boards, Dress for Fitness and house field day), Wildcat House rally Oct 5, Dances, Grade 6 bond day with HHS students, Terry Fox(raised $1000), Immunization for grade 7 students, Becca Told Me to Initiative, Orange Shirt Day, Wacky Wednesdays, School Pictures, fire drills, school evacuation and bus evacuation training.   * Consider moving meet the teacher back to 6:30 as attendance lower this year * Sweet Caroline Allergy Awareness Epipen training for grade 6 (and Grade 9) * [Grade](https://www.youtube.com/watch?v=TmJhib70KKc) 7 students had Book Launch with Anne Scott “Making a Difference” creating links with the Piggs Peak Community in Swaziland * Garden Harvest: Lots of Veggies harvested and to be used in cafeteria/ breakfast program * Immunization grade 7 on October 18 * We Day Halifax- October 16 * Annual Fall Fair and Car Show October 25 * Halloween dance on October 30 (Wednesday) * Students received guidance from teachers about tidying the cafeteria after lunches/dances and respecting environment and personal responsibility   **Staff PD:**  Many Professional learning opportunities occurring including:   * Social Emotional Learning- staff book study * School self-evaluation- improvements celebrated * Provincial Principal’s Meeting (Oct3/4)-middle school working groups, green paper * PLC Coaches-meet during Wildcat 30 * Nov 8 PL/report card prep day | Theresa Ketchum Boudreau |
| 5.0 | **School Improvement Plan (SIP)**   * Deferred until next session | Theresa Ketchum Boudreau |
| 6.0 | **Newsletter**   * Deferred | Theresa Ketchum Boudreau |
| 7.0 | **DEC Report:**   * Deferred | No representative |
| 8.0 | **New Business:**   * Positive feedback on new School Messenger System and cashless schools * PSSC Meeting Dates: Nov 4, Dec 2, Feb 3, Mar 9, Apr 6, May 11, June 1 * Flow of traffic change- helped ++ with safety * Library Volunteers and new survey sent to parents to identify those who can volunteer a little or a lot. * Green paper: new grade less system introduced by Dominique Cardy. Parents encouraged to review paper and submit questions/concerns. | Theresa Ketchum Boudreau  Candace Muir |
| 9.0 | **Upcoming Dates:**  Oct 10: Quebec trip meeting 6:30  Oct 12: Immunization Grade 7  Oct 16: We Day in Halifax  Oct 18: Immunization grade 7  Oct 25: Annual fall fair day and car show |  |

Adjournment: 8:15

**Minutes submitted by:** *Pamela Wallace*

**Next Meeting:**  Next HMS meeting November 4, 2019 at 6:30

**Topics for next meeting:**

* **Review of SIP**
* **Budget discussion**
* **Green Paper**